

**Special
Olympics**
New York



NEW YORK CITY REGION FALL INVITATIONAL INCLUSION CUP

2024 Guide



Saturday, October 5

Queensborough Community College

222-05 56th Avenue

Queens, NY 11364

How to Use

Welcome to the New York City Region Fall Invitational Inclusion Cup 2024 Coach Guide!

This guide contains information about event offerings, athlete paperwork, coach certifications, and other important competition details that will help make your competition experience the best it can be.

Please reference the Table of Contents on pages 3 and 4, and feel free to contact any Special Olympics New York staff member using the table on pages 16 and 17 if you have any additional questions.

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What is the New York City Region Fall Invitational Inclusion Cup?

The New York City Region Fall Invitational Inclusion Cup is New York City's largest Special Olympics competition offered in the fall.

Over 300 athletes ages 8 and up compete as part of training clubs (teams) at this event.

Training clubs can be made up of athletes from your school or your community.

Each training club will participate in an official Special Olympics Opening Ceremonies to kick off Fall Invitational Inclusion Cup, followed by a day of competition and medal ceremonies for each sport.

What sports are offered at this competition?

Training clubs may register for any of the below sports.



Bocce
(Traditional,
Unified)



Soccer
(Team)

How do I register my training club for this competition?

Visit our [competition website](#) to access the competition registration form for the specific sport you wish to compete in. The competition registration form should be sent to the Downstate Competition Team (see pages 16 and 17).

However, there is more to Fall Invitational Inclusion Cup than just registering — please review this guide to learn more about how Special Olympics can assist your program with coach certifications, equipment, transportation, and more.

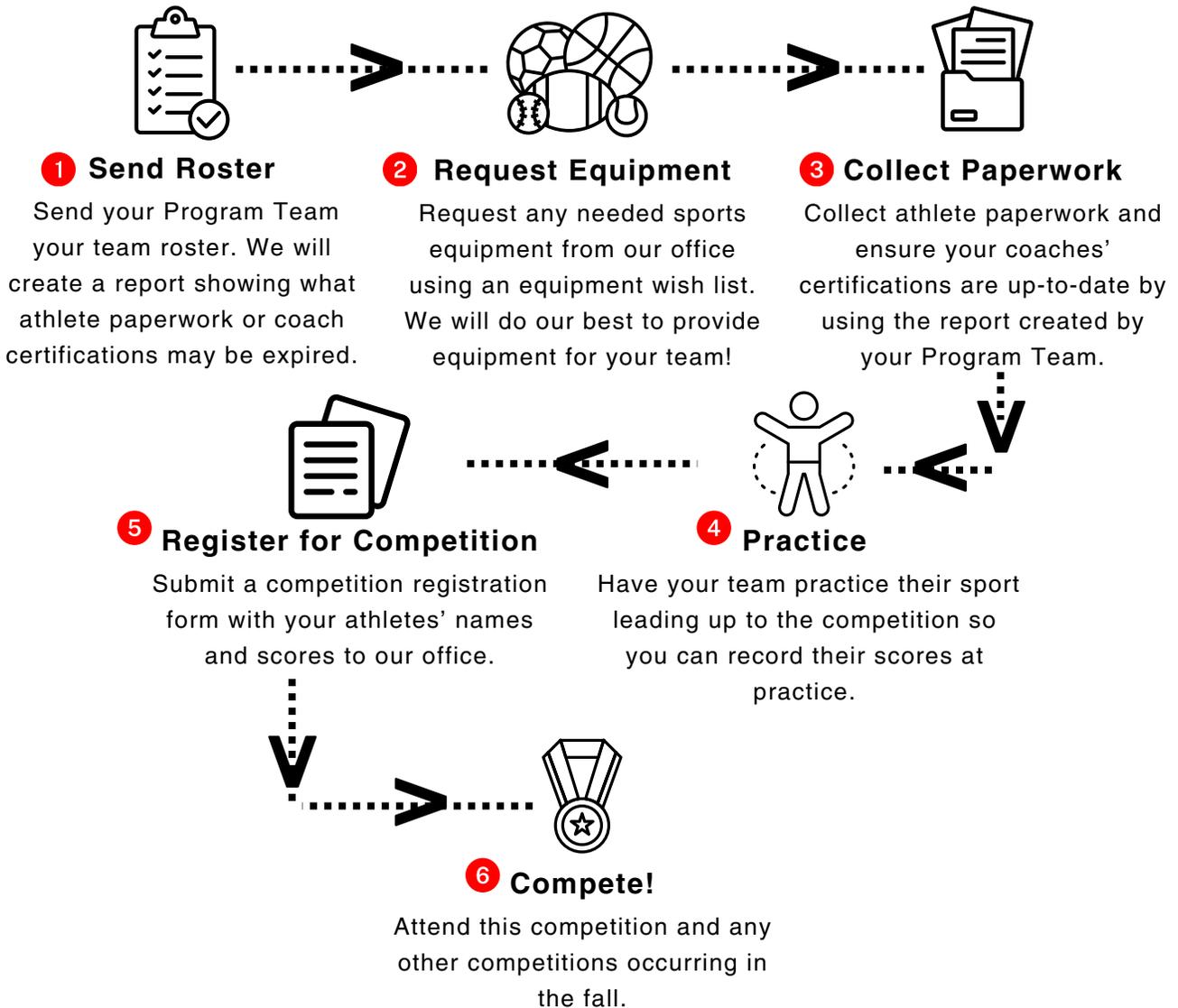
My school or group has never competed at this competition before. What do we need to do?

Please see the diagram below. If you have any questions about this process, your Program Team (see pages 16 and 17) is more than happy to assist!



My school or group has competed at this competition in the past. What do we need to do for this year?

Please see the diagram below. If you have any questions about this process, your Program Team (see pages 16 and 17) is more than happy to assist!



Venue Information

This competition will be held on the campus of Queensborough Community College. Parking information and venue maps will be distributed closer to the event date.

**Queensborough
Community College**
222-05 56th Avenue
Queens, NY 11634

Projected Schedule of Events

This competition will take place on Saturday, October 5, 2024. A schedule of events is listed below. Please note this schedule is subject to change.

8:00 AM - 9:00 AM: Coach Check-In

9:00 AM - 10:00 AM: Healthy Athletes screenings available

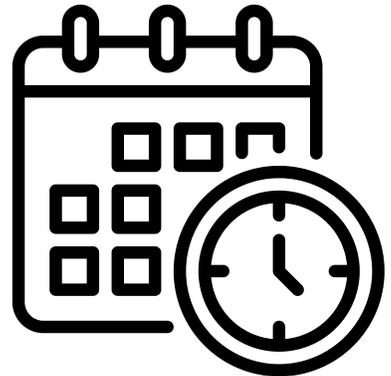
10:00 AM - 10:30 AM: Parade Staging

10:30 AM - 11:00 AM: Opening Ceremonies

11:00 AM: Competition Begins

11:00 AM - 2:00 PM: Healthy Athletes screenings available

3:00 PM - 4:00 PM: Competition ends



When will we receive the schedule of events for specific sports?

Training clubs will receive their schedules for pairing games, official games, and other sport-specific events from Sport Directors on the day of the event.

Who will my athletes compete against?

All athletes will be divisioned based upon entry times, distances, or scores listed on their team's competition registration form to ensure they compete against athletes or teams of similar ability. Pairing games may also be used as a determining factor as to what the appropriate division will be for a team.

Please put the correct times, distances, and scores on the competition registration form. The Games Management Team, in conjunction with sport officials, have the right to disqualify athletes if their final times, distances, or scores on competition day are significantly greater than their entry times, distances, or scores, in accordance with [Special Olympics Sports Rules Article 1](#).

What should athletes wear to compete?

Sport	Attire	Diagram
Bocce	Polo shirts, pants/shorts, sneakers	
Soccer	Numbered shirts, pants/shorts, shin pads, cleats (no metal studs)	

What paperwork do athletes need to compete?

All athletes must have current athlete paperwork on file with the office to compete at this competition. All athlete paperwork should be submitted to your Program Team (see pages 16 and 17).

This paperwork includes:

1. Athlete Registration Form
2. Athlete Release Form
3. Athlete Medical Form*
4. Communicable Disease Waiver

*Please note that the Athlete Medical Form must be signed a licensed medical professional. The athlete does not need a new physical (the doctor can use the information from the most recent well visit), but it does have to be on our paperwork with the date of the exam.

When does athlete paperwork expire?

The Athlete Release Form expires 3 years after the date of signature or on the athlete's 18th birthday.

The Athlete Medical Form expires 3 years after the date of the exam.

Otherwise, **athlete paperwork does not expire**. Other forms do not need to be re-submitted every year unless the athlete's personal information has changed.

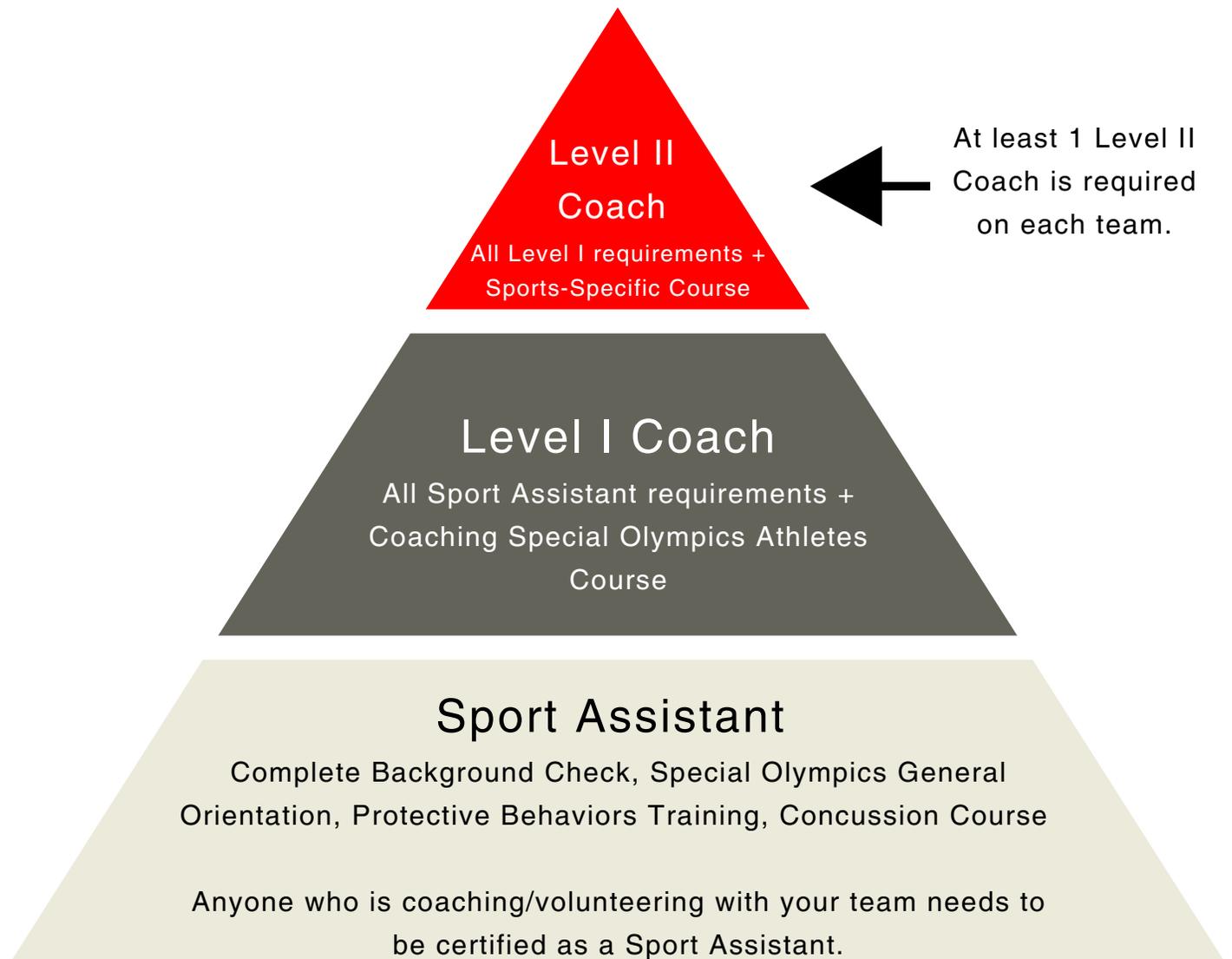
How many coaches do I need on my team?

There is no maximum number of coaches a team can have. For the sports offered at this event, the ratio of coaches to athletes is 1:4.

Anyone who is coaching or volunteering with your team must be certified as a Sport Assistant or higher (see diagram below).

At least one person per team must be certified as a Level II Coach and is considered the head coach of the team. There is no limit to the number of Level II coaches on a team.

What certifications do coaches need?



How do I obtain these coach certifications?

All Sport Assistant and Level I Coach certifications can be obtained entirely online through our Coach Education Portal. Your Program Team (see pages 16 and 17) can provide you with the appropriate link.

The Level II Sports-Specific Course varies. Please contact your Program Team for details.

When do coach certifications expire?

The Background Check, Protective Behaviors Training, Concussion Course, and Sports-Specific Course expire 3 years after the date on which they were completed.

All other courses do not expire.

How do I know what athletes or coaches on my team need new paperwork or certifications?

Your Program Team (see pages 16 and 17) can create a report called an **Errors and Exceptions** that shows exactly which athletes and coaches have expired paperwork and/or certifications.

To receive an Errors and Exceptions for your team, please submit a roster of all your athletes and coaches to your Program Team. We will use that roster to create an Errors and Exceptions, which we will send to you that describes exactly who needs updated paperwork or renewed certifications.

The earlier in the season you can send us your roster, the sooner you will receive an Errors and Exceptions.

Can I get equipment for my team from Special Olympics New York?

Yes! Pending our budget, we can provide equipment to teams that need it for training purposes. To request equipment, please contact your Program Team (see pages 16 and 17).

Does Special Olympics New York provide transportation to this competition?

Yes! Pending our budget, we can provide transportation to athletes and coaches via a bus. We cannot provide transportation to parents or siblings of athletes or other non-certified school or agency staff.

If you would like to request transportation to this competition, please complete a transportation request form, which can be found on the [competition website](#), and submit to the Downstate Competition Team (see pages 16 and 17).

Will Healthy Athletes be offered at this competition?

Yes! Healthy Athletes, or free health screenings provided by volunteer medical professionals and students to athletes, will be offered at this event. The Healthy Athletes program has discovered undetected health problems, alleviated pain, and provided health services that otherwise would not be available to our athletes.

Healthy Athletes is not only a program for athletes but, through training and hands-on experience at screenings, it is a program for healthcare students and professionals to increase knowledge of best practices in caring for and communicating with people with intellectual disabilities.



Are there other Special Olympics competitions to compete in?

Yes! There are competitions throughout the year in a variety of sports.

All unexpired athlete paperwork applies to other competitions besides Fall Invitational Inclusion Cup. The only new form needed for a regional or super-regional competition is a registration form for that specific competition.

To view our calendar of events, please visit [our website](#).

Can my company or organization support this competition and/or Special Olympics New York?

Yes! We offer various opportunities to sponsor or become vendors at our signature events, including Fall Invitational Inclusion Cup. We anticipate approximately 300 athletes and 100 coaches in attendance, which cannot happen without the support of our New York City community. We hope to see you there!

For more information on sponsorship, donations, or how to become a vendor, please contact your Development Team (see pages 16 and 17).

Important Dates

Please see the list below of important dates to keep in mind throughout the season. Please note that these dates are subject to change.

Monday, June 17
Training season officially opens

Friday, September 13
Competition Registration Forms due date

Saturday, October 5
Competition date

New York City Staff Contact Information

If you have a question that is not listed in this guide or if you need obtain a form, link, etc. from a New York City staff member, please use the below table:

I need more information on...	Who should I contact?	Staff Emails
Athlete paperwork	New York City Program Team	Lindsey Coyle Director of Program School and Community lcoyle@nyso.org Fatoumata Ouattara Associate Director of Program School and Community fouattara@nyso.org
Coach certifications		
Equipment requests		
Transportation	Downstate Competition Team	David Durandisse Director of Competition ddurandisse@nyso.org Emmanuel Lindsay Associate Director of Competition elindsay@nyso.org
Sport rules		
Competition registration		

New York City Office Address

211 E 43rd St, Suite 1100

New York, NY 10017

New York City Contact Information

If you have a question that is not listed in this guide or if you need obtain a form, link, etc. from a New York City staff member, please use the below table:

I need more information on...	Who should I contact?	Staff Emails
Unified athlete paperwork	New York City Unified Program Team	Vance Toure Director of Program Unified Sports & Community Outreach vtoure@nyso.org Lashawn Nixon Associate Director of Program Unified Sports & Community Outreach lnixon@nyso.org
Unified coach certifications		
Unified equipment requests		
Sponsoring or becoming a vendor	New York City Development Team	Diane Colonna Vice President Downstate Regional Operations dcolonna@nyso.org

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211 E 43rd St, Suite 1100

New York, NY 10017