

Overnight Travel - Curfew Guidance

Special Olympics New York (SONY) has implemented a delegation curfew for overnight events establishing restful quiet hours for sleep as well as the safety of our athletes and delegation members. Curfew times will be set by the Games Director for each overnight, communicated in the Games Handbook and reviewed at the HOD meeting(s).

Each delegation will appoint a HOD and Assistant HOD(s), one for each housing property assigned to the delegation. In addition, each delegation will appoint one Special Olympics regional staff member to be the regional On-call. The HOD(s) and On-call will work collaboratively to monitor curfew and overnight safety. SONY Control Center is always available for support and emergencies throughout the Games. The Control Center will maintain a curfew check-in report for each overnight. Each Region will list the HOD(s) and On-call names, including cellphone contact information on this form. Curfew check-in will be monitored by the Control Center using this form.

Curfew Check-in Process:

- At the designated curfew time for each overnight, athletes and delegates will return to their assigned rooms and prepare for bed.
- 15 minutes past curfew the HOD at each housing location will complete a room check for each delegate in their delegation, assuring that room assignments are complete, delegates are present and preparing for bed.
- HOD(s) to monitor curfew and room checks for a minimum of 30 minutes past the designated curfew.
- At any time, should room check prove problematic, the HOD(s) should notify the regional On-call for support. Room checks to be repeated 10 minutes after disturbances, until check is clear.
- HOD(s) notify Control Center of clear check status before they retire for the night. Ideally this would be 30-45 minutes past scheduled curfew.
- If there is a problem or unresolved concern, HOD or staff On-call notify the control center immediately.
- Control Center will notify Games Director of all-clear upon HOD final check-in or alternatively 45 minutes past designated curfew if delegations fail to check-in.
- In the event of a failed curfew check-in, Games Director will work with the HOD and On-call staff to resolve issues and assure safety.
- Curfew Check-in will remain active throughout the overnight until safety related concerns are resolved.